



WYNBERG GIRLS'  
HIGH SCHOOL

17 February 2012

To all parents

**GOVERNING BODY ELECTIONS – WYNBERG GIRLS' HIGH SCHOOL**

**NOTICE OF NOMINATION AND ELECTION MEETING  
Election of Seven Parents as Members of the School Governing Body**

(MEASURES 9, 12, 13, 14, 15, AND 16 OF THE MEASURES REGARDING GOVERNING BODIES FOR PUBLIC SCHOOLS)

**NAME OF SCHOOL: WYNBERG GIRLS' HIGH SCHOOL**

Notice is hereby given that a meeting for the nomination and election of seven parent candidates as members of the Governing Body for the above mentioned school will be held at the school on **Wednesday 14 March 2012 at 18:00**.

A candidate may be nominated by lodging with the electoral officer, not more than seven days and not less than twenty-four hours prior to the commencement of the above meeting, a nomination form duly completed by the proposer, seconder and candidate. For this purpose nominations will be accepted **at the school** from **08h00 on Wednesday 7 March 2012** until **16:00 on Tuesday 13<sup>th</sup> March 2012**.

It shall be determined at 18:00 on the evening of the nomination and election meeting whether a quorum of enfranchised parents is present. Parents are thus requested to be present by 17:55. Please bring a form of identification with you (Identity Document, passport or drivers' license). If more candidates are nominated than the number to be elected, a poll will be conducted immediately after the brief nomination meeting.

Details of eligibility to stand for elections, etc., are to be found on the reverse side of this sheet.

Nomination forms may be downloaded from the school website or collected from the school office.

Parents with skills and experience in portfolios of Finance, Human Resources, Physical Amenities, IT, Marketing and Fundraising, and Legal are encouraged to consider making their services available. The sitting SGB members are eligible for re-election, but will still have to be nominated, as re-election and continuance on the SGB are not automatic: *Andrew Dean, Governance & ICT; Paul Wannenburg, Finance; Simon Hurry, ICT; Craig Thompson, Extra-mural program; Alan Footman, Building and Maintenance; Charlene Thomson, Marketing and Fundraising.*

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KEITH RICHARDSON  
ELECTORAL OFFICER  
PRINCIPAL  
WYNBERG BOYS' HIGH SCHOOL

## **INFORMATION IN CONNECTION WITH ELECTION**

(To accompany notice of nomination and election meeting)

### **1. COMPOSITION OF GOVERNING BODY**

- (a) The governing body shall consist of –
- (i) seven parents of learners at the school who are not employed at the school, insofar as it is reasonably practicable;
  - (ii) two educators at the school, elected by educators employed at the school concerned;
  - (iii) one non-educator at the school, elected by members of staff employed at the school concerned who are not educators;
  - (iv) two learners in the eighth grade or higher, elected by the representative council of learners from its own ranks;
  - (v) the principal;
  - (vi) such member or members, without voting rights, of the community (maximum of six members) to be co-opted by the governing body.
- (b) The majority of the members of the governing body shall be parents who have voting rights.

### **2. NOMINATION OF PARENT MEMBERS**

- (a) Each candidate shall be proposed by a voter and seconded by another voter on the school's voters' rolls. A person may only be nominated and /or seconded by a person belonging to the same SGB membership category to which the candidate belongs: i.e. (parents to nominate/second parent members, educators to nominate educator candidates, etc.). A voter who proposes or seconds a candidate shall satisfy himself or herself that the candidate is eligible to be elected as a member.
- (b) A nomination form shall be completed in respect of every candidate. These forms are obtainable from the principal before the meeting, and will also be available at the meeting. Nominations must occur between 08h00 on 7 March 2012 and 16:00 on 13 March 2012, or at the nomination meeting itself. In both instances the nomination must be in writing on the requisite form.
- (c) The electoral officer shall determine the time to be allowed for the nomination of candidates during the nomination and election meeting, and shall inform the meeting thereof.
- (d) A parent candidate may not nominate him or herself.

### **3. DISQUALIFICATION OF MEMBERS**

A candidate shall be ineligible to be elected or appointed as a member of a governing body if he or she –

- (a) has been convicted of any offence for which he or she was sentenced to imprisonment without the option of a fine, unless he or she has received a free pardon or the period of his or her imprisonment ended at least three years prior to the date of his or her election;
- (b) is mentally ill and has been so declared by a competent court;
- (c) is an un-rehabilitated insolvent; or
- (d) in the case of a parent member, does not have a child enrolled as a learner at the school concerned.

### **4. FRANCHISE**

- (a) Every parent of one or more learners on the roll of a school at the time of the election of members of a governing body for such school, shall be entitled to vote at such election.
- (b) A person who is not the natural parent, but who is a person in whose custody one or more learners referred to in paragraph 4 (a) have been lawfully placed, is entitled to vote at such an election and only such parents will be admitted to the voting venue.
- (c) A person who is entitled to vote shall have:
  - one vote in respect of any particular candidate;
  - a maximum of seven votes (parent voters), two votes (Educator and RCL voters) or one vote (Non-educator voters).

### **5. OFFICE BEARERS**

Office bearers shall be elected by the new SGB at its first meeting. Such meeting should take place as soon as possible after the election (preferably at the conclusion of the announcement of results), but in any case within 14 days of the election. Until office bearers are elected, the Principal will act as SGB Chair.